



**LOCAL AGENCY FORMATION COMMISSION
OF SANTA CRUZ COUNTY**

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Santa Cruz, CA 95060
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REGULAR MEETING AGENDA

**Board of Supervisors Chambers
701 Ocean Street, Fifth Floor (Room 525) Santa Cruz, California**

**Wednesday, August 4 2021
9:00 a.m.**

1. ROLL CALL

2. EXECUTIVE OFFICER'S MESSAGE

The Executive Officer may make brief announcements in the form of a written report or verbal update, and may not require Commission action.

a. In-Person Meeting Protocol

The Commission will receive a verbal update on transitioning back to in-person LAFCO Meetings.

Recommended Action: No action required; Informational item only.

b. Request for Proposal

The Commission will receive a verbal update on the recent distribution of a request for proposal regarding legal services.

Recommended Action: No action required; Informational item only.

c. Countywide Fire Report

The Commission will receive a verbal update on the upcoming countywide service and sphere review regarding fire protection.

Recommended Action: No action required; Informational item only.

3. ADOPTION OF MINUTES

The Commission will consider approving the minutes from the June 2, 2021 Regular LAFCO Meeting.

Recommended Action: Approve the minutes as presented with any desired changes.

4. ORAL COMMUNICATIONS

This is an opportunity for members of the public to address the Commission on items not on the agenda, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken on an off-agenda item(s) unless authorized by law.

5. PUBLIC HEARINGS

Public hearing items require expanded public notification per provisions in State law, directives of the Commission, or are those voluntarily placed by the Executive Officer to facilitate broader discussion.

a. [“De Somer Annexation” to CSA 10 \(LAFCO Project No. DA 21-10\)](#)

The Commission will consider the annexation of one parcel into County Service Area 10 for sewer service.

Recommended Action: Adopt the draft resolution (No. 2021-15) approve the 0.50-acre annexation to CSA 10.

b. [Countywide Park & Recreation Service and Sphere Review](#)

The Commission will consider the adoption of a service and sphere of influence review for the four park and recreation districts in Santa Cruz County.

Recommended Actions:

- 1) Find, pursuant to Section 15061(b)(3) of the State CEQA Guidelines, that LAFCO determined that the service and sphere of influence review is not subject to the environmental impact evaluation process because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment and the activity is not subject to CEQA;
- 2) Determine, pursuant to Government Code Section 56425, that LAFCO is required to develop and determine a sphere of influence for the four districts, and review and update, as necessary;
- 3) Determine, pursuant to Government Code Section 56430, that LAFCO is required to conduct a service review before, or in conjunction with an action to establish or update a sphere of influence; and
- 4) Adopt LAFCO Resolution (No. 2021-16) approving the 2021 Countywide Park and Recreation Service and Sphere of Influence Review with the following conditions:
 - a. Reaffirm the spheres of influence for the Boulder Creek Recreation and Park District and the La Selva Beach Recreation District;
 - b. Adopt a zero sphere of influence for the Alba Recreation and Park District and the Opal Cliffs Recreation District for dissolution by August 2022;
 - c. Require the affected District Board and/or the County to initiate the dissolution of Alba Recreation and Park District and Opal Cliffs Recreation District with a concurrent annexation into County Service Area 10 by December 2021. If neither affected party initiates, then the Commission should consider initiating dissolution in accordance with Government Code Section 56375(a)(2)(B); and
 - d. Direct the Executive Officer to distribute a copy of the adopted service and sphere review to the four park and recreation districts and any other interested or affected parties, including but not limited to Santa Cruz County.

6. OTHER BUSINESS

Other business items involve administrative, budgetary, legislative, or personnel matters and may or may not be subject to public hearings.

a. CALAFCO Update

The Commission will receive an update on CALAFCO's upcoming annual conference and other CALAFCO-related news.

Recommended Actions:

- 1) Discuss attendance at the upcoming CALAFCO Annual Conference;
- 2) Reschedule the October 6th LAFCO Meeting to a different date;
- 3) Designate a Voting Member and Alternate for the Regional Caucus and Business Meeting;
- 4) Approve the nomination for the Mike Gotch Excellence in Public Service Award.

b. Legislative Update

The Commission will receive a status update on LAFCO-related legislation.

Recommended Action: No action required; Informational item only.

c. Comprehensive Quarterly Report – Fourth Quarter (FY 2020-21)

The Commission will receive an update on active proposals, multi-year work program, adopted budget, recent and upcoming meetings, and other activities.

Recommended Action: No action required; Informational item only.

7. WRITTEN CORRESPONDENCE

LAFCO staff receives written correspondence and other materials on occasion that may or may not be related to a specific agenda item. Any correspondence presented to the Commission will also be made available to the general public. Any written correspondence distributed to the Commission less than 72 hours prior to the meeting will be made available for inspection at the hearing and posted on LAFCO's website.

8. PRESS ARTICLES

LAFCO staff monitors newspapers, publications, and other media outlets for any news affecting local cities, districts, and communities in Santa Cruz County. Articles are presented to the Commission on a periodic basis.

a. Press Articles during the Months of June and July

The Commission will receive an update on recent LAFCO-related news occurring around the county and throughout California.

Recommended Action: No action required; Informational item only.

9. COMMISSIONERS' BUSINESS

This is an opportunity for Commissioners to comment briefly on issues not listed on the agenda, provided that the subject matter is within the jurisdiction of the Commission. No discussion or action may occur or be taken, except to place the item on a future agenda if approved by Commission majority. The public may address the Commission on these informational matters.

10. LEGAL COUNSEL'S REPORT

LAFCO's Legal Counsel may make brief announcements in the form of a written report or verbal update, and may not require Commission action.

11. ADJOURNMENT

LAFCO's next regular meeting is scheduled for Wednesday, September 1, 2021 at 9:00 a.m.

ADDITIONAL NOTICES:

Campaign Contributions

State law (Government Code Section 84308) requires that a LAFCO Commissioner disqualify themselves from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from an applicant, any financially interested person who actively supports or opposes an application, or an agency (such as an attorney, engineer, or planning consultant) representing an applicant or interested participant. The law also requires any applicant or other participant in a LAFCO proceeding to disclose the amount and name of the recipient Commissioner on the official record of the proceeding.

The Commission prefers that the disclosure be made on a standard form that is filed with the Commission Clerk at least 24 hours before the LAFCO hearing begins. If this is not possible, a written or oral disclosure can be made at the beginning of the hearing. The law also prohibits an applicant or other participant from making a contribution of \$250 or more to a LAFCO Commissioner while a proceeding is pending or for 3 months afterward. Disclosure forms and further information can be obtained from the LAFCO office at Room 318-D, 701 Ocean Street, Santa Cruz CA 95060 (phone 831-454-2055).

Contributions and Expenditures Supporting and Opposing Proposals

Pursuant to Government Code Sections §56100.1, §56300(b), §59009, and §81000 et seq., and Santa Cruz LAFCO's Policies and Procedures for the Disclosures of Contributions and Expenditures in Support of and Opposition to proposals, any person or combination of persons who directly or indirectly contributes a total of \$1,000 or more or expends a total of \$1,000 or more in support of or opposition to a LAFCO Proposal must comply with the disclosure requirements of the Political Reform Act (Section 84250). These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals. Additional information may be obtained at the Santa Cruz County Elections Department, 701 Ocean Street, Room 210, Santa Cruz CA 95060 (phone 831-454-2060).

More information on the scope of the required disclosures is available at the web site of the Fair Political Practices Commission: www.fppc.ca.gov. Questions regarding FPPC material, including FPPC forms, should be directed to the FPPC's advice line at 1-866-ASK-FPPC (1-866-275-3772).

Accommodating People with Disabilities

The Santa Cruz Local Agency Formation Commission does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The Commission meetings are held in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact the LAFCO office at 831-454-2055 at least 72 hours in advance of the meeting to make arrangements. For TDD service the California State Relay Service 1-800-735-2929 will provide a link between the caller and the LAFCO staff.

Late Agenda Materials

Pursuant to Government Code Section 54957.5 public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be available to the public at Santa Cruz LAFCO offices at 701 Ocean Street, #318D Santa Cruz CA 95060 during regular business hours. These records when possible will also be made available on the LAFCO website at www.santacruzlafco.org. To review written materials submitted after the agenda packet is published, contact the Commission Clerk at the LAFCO office or in the meeting room before or after the meeting.