

"SVWD Sphere Annexation" - LAFCO Process**Proposed Schedule***(For Discussion Purposes Only - Dates Subject to Change)*

Action	Responsible Agency	Target Date	Description
Pre-LAFCO Process			
Discussion about application requirements	District & LAFCO	June - August 2022	Discuss the LAFCO process, proposal area, and application requirements.
During LAFCO Process			
Submittal of LAFCO Application	District	August 17, 2022	A completed application must also include the following: 1) Initiating Resolution; 2) Environmental Questionnaire (CEQA requirement)*; 3) Map & Legal Description (SBE requirement); 4) Signed Indemnification Agreement; 5) LAFCO Filing Fee (SVWD may receive a fee waiver); 6) Any additional information requested by LAFCO (TBD)
Review and Notification of Application	LAFCO	September 2022	Pursuant to state law, LAFCO will identify any missing items to the applicant within 30 days. Concurrently, LAFCO will solicit comments from affected and interested agencies/parties.
Discuss Application's Pending Items	District & LAFCO	November 2022	Address any pending items. These items must be resolved before LAFCO staff can deem this project complete and ready for Commission consideration.
Adoption of a Property Tax Exchange Agreement	County	December 2022	The County of Santa Cruz will need to determine the transfer of ad valorem property tax revenues to fulfill the requirements of Section 99 of the Revenue and Taxation Code.
Complete Certificate of Filing	LAFCO	Early-March 2023	Pursuant to State law, LAFCO's Executive Officer will deem the project complete when a Certificate of Filing is signed. All required documents and actions need to be accomplished before this step is taken.
Notify Affected Residents (Landowners/Reg Voters)	District & LAFCO	March 2023	Distribute a letter / postcard explaining the purpose and benefits of the proposed annexation.
Advertise LAFCO Hearing in Newspaper(s)	LAFCO	March 14, 2023	Pursuant to State law, LAFCO will advertise the consideration of the proposed annexation in a newspaper at least 21-days prior to the hearing date (GCS 56157[h] - 1/8 page in newspaper). Notices will also be mailed to the affected residents (landowners/registered voters).
Conduct LAFCO Hearing (Consider Proposal)	LAFCO	April 5, 2023	The Commission will consider the proposed change of organization in a public forum. Affected/interested agencies and members of the public will have an opportunity to address the Commission on this matter.
Record Environmental Document	LAFCO	April 6, 2023	Pursuant to State law, and based on local practices, LAFCO may file an environmental document regarding the annexation as a Responsible Agency, unless the proposal is exempt from CEQA. The environmental document will be recorded after the LAFCO hearing date.
Conduct 30-day Request for Reconsideration Period	LAFCO	April 6 to May 5 2023	Pursuant to state law, the request for reconsideration period is 30 days. <u>Reconsideration:</u> If the annexation is approved, any person or affected agency may file a written request with the executive officer requesting amendments to or reconsideration of the adopted resolution. The request shall state the specific modification to the resolution being requested and shall state what new or different facts that could not have been presented previously are claimed to warrant the reconsideration.
Advertise LAFCO Protest Hearing in Newspaper(s)	LAFCO	April 17, 2023	Pursuant to State law, LAFCO will advertise the protest proceedings for the reorganization in a newspaper(s) at least 21-days prior to the hearing date (GCS 56157[h] - 1/8 page in newspaper). Notices will also be mailed to the affected residents (landowners/registered voters).
Conduct Protest Proceedings	LAFCO	May 8 to June 2 2023	Pursuant to state law, the date of the protest hearing shall not be less than 21 days or more than 60 days after the date the notice is given. This is an opportunity for affected residents/landowners to submit protest petitions against the Commission's action (i.e. approval of the reorganization). If less than 25% oppose, then Commission action holds If 25%-50% oppose, then election is required If more than 50% oppose, then Commission action is terminated
Conduct Protest Hearing (Collect Final Petitions)	LAFCO	June 2, 2023	A protest hearing will be held to receive any final protest petitions from affected residents/landowners.
Conduct LAFCO Hearing (Adopt Protest Results)	LAFCO	June 14, 2023	Pursuant to state law, LAFCO will adopt a resolution acknowledging the results of the protest proceedings.
Completion of all Terms & Conditions	District & LAFCO	June - July 2023	The adopted resolution from the October 5th LAFCO Meeting will list a number of terms and conditions. The applicant will be responsible to fulfill such conditions prior to recordation.
Recordation of Proposal	LAFCO	June - July 2023	LAFCO: Recordation of the approved proposal with the County and the State Board of Equalization. District: The effective date of the annexation will be the date of recordation.
Post-LAFCO Process			
Certificate of Completion Distribution	LAFCO	July 2023	LAFCO will send a copy of the Certificate of Completion, which includes the adopted resolution, to all affected/interested parties.
State Board of Equalization (SBE) Tax Roll Update	SBE	July-August 2023	The annexation will be reflected in new tax roll.

Footnote - schedule as of 3-23-23 for discussion purposes only