



Santa Cruz Local Agency Formation Commission

Date: May 7, 2025
To: LAFCO Commissioners
From: Joe Serrano, Executive Officer
Subject: **Letter of Resignation**

SUMMARY OF RECOMMENDATION

In April, the Commission received written correspondence from Don Jarvis who has worked for LAFCO as the Commission's fire consultant since March 2022. This agenda item is for informational purposes only and does not require any action. Therefore, it is recommended that the Commission receive and file the Executive Officer's report.

EXECUTIVE OFFICER'S REPORT:

LAFCO hired Don Jarvis in 2022 following the influx in fire-related projects in Santa Cruz County. His expertise was instrumental in helping complete the Branciforte Fire Reorganization in 2023. The term of the original contract technically expired in March 2024 but was extended for another year to help with the County Service Area 48 reorganization effort. However, Mr. Jarvis recently indicated that he has other commitments and can no longer provide consulting services to LAFCO at this time. A new contract would be needed if LAFCO decides to rehire Mr. Jarvis in the future. Staff would like to thank Mr. Jarvis for his exceptional service during the past three years.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Joe A. Serrano', is written over a light blue horizontal line.

Joe A. Serrano
Executive Officer

Attachment: [Letter of Resignation](#)